



Policy for Safe Patient & Manual Handling for Employees of Geneva Health & Geneva Care

Geneva Health International Limited encourages the safe practice of all individuals and clients associated with our organisation and encourage all staff to follow the LITEN UP principles of patient and manual handling.

This is in particular reference to the following principles:

- As a general rule, a person should not lift any weight greater than 16kgs.
- This means that “lifting” of patients is not an accepted part of duties.
- All patients/clients requiring transfers must have been assessed by the appropriate health professional e.g. OT, Physio, and a patient handling plan must be in place.
- Geneva staff are to adhere to the guidelines set out in the patient handling plan, provided they feel this is safe.
- Wherever possible, patients should be encouraged to participate/assist to the best of their ability.
- Where two person transfers are specified, this must be adhered to.
- Where specific equipment is part of the plan, this must be used.
- Should you consider that a patient’s condition has improved or worsened since the handling plan was put in place, and you believe it requires review, this must be reported to your Geneva consultant and/or the relevant facility senior staff member.
- Equipment you consider to be defective or unsafe must not be used.
- All staff participating in patient handling are expected to attend an annual education update, either through Geneva or another provider.
- Homecare Assistants are not to engage in moving heavy furniture, boxes etc.
- Where loads are greater than 16kgs e.g. laundry etc, this should be broken into smaller, manageable loads.